

Procedure for Completing Dan/Kyu Registration Application forms

PLEASE READ THIS PROCEDURE CAREFULLY. For every application print a 'Cover Sheet'
For Shodan or other first time application print a full set of forms 1-3 for each candidate.
For other applicants print the necessary forms as described in 5. below.

It is essential to print clearly -illegible forms can not be processed

- Applicants should fill in all orange boxes enclosed by a heavy line.
Note: 'Date' should be written in the form 'day/month/year'.
- Examiners should fill in 2 blue boxes enclosed by a double line. Please do not forget your signature.
- Please do not make any changes to the forms. U.S. Letter Size(8½in×11in)and a Half Letter Size are available.
Print the Cover Sheet as A4 size and please other forms as **A5 size (148×210mm)**.
- Please fill in the Cover Sheet and send it to the Aikikai Foundation (Aikido World Headquarters) by post along with the necessary printed application FORMs.
Note: Please send the Cover Sheet even if there is only one applicant.
We can't accept digital forms sent by email. Please send the **original signed documents by post.**

Brief explanation of the FORMS

FORM-1 = FOR DAN/KYU GRADING EXAMINATIONS

- * All rank applicants need to submit this form.
- * If Sho-Dan applicants are not a member of the Aikikai, they need to submit FORMS-1, -2 & -3.
- * 2-Dan & above applicants who have Yudansha-Books should submit FORM-1 only.

FORM-2 = FOR ENROLLMENT IN THE AIKIKAI

- * Applicants who do not have Aikikai Membership need to submit this form.
- * If applicant is already a member of the Aikikai, this form is not necessary.

FORM-3 = FOR AIKIKAI INTERNATIONAL YUDANSHA BOOK (Successful 1st-dan applicants)

- * Applicants who don't have an Aikikai International Yudansha Book need to submit this form.
- * For lost Yudansha Book, please use this form to request a reissue.

Please certify that the Yudansha Book has been perished or lost and no longer exists.

Note1: Please write your "Name" in CAPPITAL LETTERS as you want it to appear on the diploma.

Note2: On FORM-1, FORM-2 & FORM-3, the "Name" should be the same.

Note3: Please Note, the Aikikai can't input language letters, such as Cyrillic, Umlaut, Arabic etc.
add 'English' alphabet form of your Name. For Chinese, please add 'pinyin'. See Attention2.

Do NOT staple FORM-1,-2 &-3. Please bind them with a paper clip.

- Please pay all fees and charges upon receipt of an invoice issued by the Aikikai in Japanese yen.**
Examination fees and registration fees are not refundable for any reason.

"Example of Description"			
For Aikikai Use			
Certificate No.			
Grade Given	Dan Kyu		
<p style="text-align: center;">AIKIKAI FOUNDATION AIKIDO WORLD HEADQUARTERS 17-18 Wakamatsu-cho Shinjuku-ku, Tokyo 162-0056 JAPAN</p> <p style="text-align: center;">APPLICATION FORM FOR DAN/KYU GRADING EXAMINATIONS</p>		Rank Applied for	Attendance after Present Rank obtained
		3 Dan Kyu	770 Days
Aikikai Membership No.: 123456		Date of Aikikai Registration: 01/Apr.2005	Nationality: Japanese
Please Print or Type			
First Name*	Family Name*	Date of Birth;	Sex:
一郎	鈴木	14-feb-1980	Male
English Alphabet ICHIRO SUZUKI			Female
Address: 123-456, Chipmunk St. IL. USA (country)			
Name of Dojo: Tanren dojo		Name of Org. or Group: USAAA	
Present Rank Information (Rank, Place Obtained, Date)			Date of Examination
Rank:	Place:	Date:	
2 Dan/ Kyu	Wakamatsu Dojo, Tokyo	08-Jan.-2010	11-Nov.-2014
Remarks:	Examiner's Name: Keiko Tanren (print) (signature)		
I hereby make my application.		Examination Fee	
Date: 09-Sep.-2014	Signature: 鈴木一郎 / Iciro Suzuki	Registration Fee	

INSTRUCTIONS: *Write your name in CAPITAL LETTERS as you want it to appear on your diploma. Please add 'English' alphabet under your name.

- Applicants fill in the boxes enclosed by a **heavy** line.
 - Please send your Yudansha Book when you apply.
 - Examiners fill in boxes enclosed by a **double line**. Do not forget your 'Signature'. The single line boxes are for Aikikai use.
 - Examination fees and registration fees are not refundable for any reason. 5.Do not change the size or shape of this form.
- The Aikikai treats all information with the greatest care and in accordance with the laws on protection of personal information.

FORM-1

140903

Attention of filling in form-2

- * 'Date' should be written in ' day / month / year. (Example: 12/Jan. /2012)
- * On Forms-1, -2 &-3 and the Yudansha Book the 'Name' should match exactly.
- *Please add 'English' alphabet under your name, since the Aikikai cannot input other language letters such as Cyrillic letters, Umlaut and Arabic, etc.
- *For Chinese, please add 'pinyin' or English Alphabet name.

<example> (First Name)	(Family Name)
Name*: Françoise	Sagan
English alphabet FRANCOISE	SAGAN

<example> (First Name)	(Family Name)
Name*: ムハマン	Кириллица
English alphabet MUHAMANDO	CYRILLIC

<example> (First Name)	(Family Name)
Name*: Wilhelm	Röntgen
English alphabet WILHELM	ROENTGEN

<example> (First Name)	(Family Name)
Name*: 子怡	章
English alphabet ZIYI	ZHANG

"Example of Description"

***If you already have a Aikikai Membership Number, you don't need to fill in this form. Please don't forget to fill your Aikikai Membership Number in FORM-1.**

AIKIKAI FOUNDATION AIKIDO WORLD HEADQUARTERS APPLICATION FORM FOR ENROLLMENT IN AIKIKAI

会員番号/ID#
入会日/DoE

Date: 09-mars-2016
(dd / Mmm. / yyyy)

↑ Aikikai Use

Please Print or Type

Applicant's (First Name)	(Family Name)
Name*: 圭	錦織
English alphabet KEI	NISHIKORI
Date of Birth: 29/Dec./1989	Nationality: Japan
	Sex: <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
Address: 123-456, Bradenton, Florida, USA	
Name of Organization or Group:	ABC-Aikido Federation
Name of Dojo:	IMG-NVRA dojo
Name of Dojo Representative:	Mr. Dante.M.C. Lindonk

Applicant's Signature:	錦織 圭	Singed Date:	03/Sep./2014
	(↑ Need Applicant's Autograph)		(dd / Mmm. / yyyy)

*Write your name in CAPITAL LETTERS as you want it to appear on your diploma. Please add 'English' alphabet under your name, since the Aikikai cannot input other language letters such as Cyrillic letters, Umlaut and Arabic, etc.

-Successful 1st-dan applicants must become a member of the Aikikai Foundation by registering with this form.

-The Aikikai treats all information with the greatest care and in accordance with the laws on protection of personal information.

FORM-2

140903

For Aikikai Use
Certificate No.
Grade Given Dan Kyu

AIKIKAI FOUNDATION
AIKIDO WORLD HEADQUARTERS
 17-18 Wakamatsu-cho Shinjuku-ku, Tokyo 162-0056 JAPAN
 APPLICATION FORM FOR
DAN/KYU GRADING EXAMINATIONS

Rank Applied for
Dan Kyu

Attendance after Present Rank obtained
Days

Please Print or Type		Aikikai Membership No.:	Date of Aikikai Registration:	Nationality:	
First Name*	Family Name*	Date of Birth;		Sex:	
English Alphabet				<input type="checkbox"/> Male <input type="checkbox"/> Female	
Address: (country)					
Name of Dojo:			Name of Org. or Group:		
Present Rank Information (Rank, Place Obtained, Date)				Date of Examination	
Rank:	Place:	Date:			
Dan/ Kyu					
Remarks:		Examiner's Name:			
		(print) (signature)			
I hereby make my application.			Examination Fee		
Date:	Signature:		Registration Fee		

INSTRUCTIONS: *Write your name in CAPITAL LETTERS as you want it to appear on your diploma. Please add 'English' alphabet under your name.

1. **Applicants** fill in the boxes enclosed by a **heavy** line.
2. Please send your Yudansha Book when you apply.
3. **Examiners** fill in boxes enclosed by a **double line**. Do not forget your 'Signature'. The single line boxes are for Aikikai use.
4. Examination fees and registration fees are not refundable for any reason.
5. Do not change the size or shape of this form.

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FORM-1
140903

For Aikikai Use
Certificate No.
Grade Given Dan Kyu

AIKIKAI FOUNDATION
AIKIDO WORLD HEADQUARTERS
 17-18 Wakamatsu-cho Shinjuku-ku, Tokyo 162-0056 JAPAN
 APPLICATION FORM FOR
DAN/KYU GRADING EXAMINATIONS

Rank Applied for
Dan Kyu

Attendance after Present Rank obtained
Days

Please Print or Type		Aikikai Membership No.:	Date of Aikikai Registration:	Nationality:	
First Name*	Family Name*	Date of Birth;		Sex:	
English Alphabet				<input type="checkbox"/> Male <input type="checkbox"/> Female	
Address: (country)					
Name of Dojo:			Name of Org. or Group:		
Present Rank Information (Rank, Place Obtained, Date)				Date of Examination	
Rank:	Place:	Date:			
Dan/ Kyu					
Remarks:		Examiner's Name:			
		(print) (signature)			
I hereby make my application.			Examination Fee		
Date:	Signature:		Registration Fee		

INSTRUCTIONS: *Write your name in CAPITAL LETTERS as you want it to appear on your diploma. Please add 'English' alphabet under your name.

1. **Applicants** fill in the boxes enclosed by a **heavy** line.
2. Please send your Yudansha Book when you apply.
3. **Examiners** fill in boxes enclosed by a **double line**. Do not forget your 'Signature'. The single line boxes are for Aikikai use.
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FORM-1
140903

***If you already have a Aikikai Membership Number, you don't need to fill in this form.
Please don't forget to fill your Aikikai Membership Number in FORM-1.**

AIKIKAI FOUNDATION
AIKIDO WORLD HEADQUARTERS
APPLICATION FORM FOR
ENROLLMENT IN AIKIKAI

会員番号/ID#
入会日/DoE

↑ Aikikai Use

Date: 09-mars-2016
(dd / Mmm. / yyyy)

Please Print or Type

Applicant's (First Name)		(Family Name)	
Name*:			
English alphabet			
Date of Birth:	Nationality:	Sex:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Address:			
Name of Organization or Group:			
Name of Dojo:			
Name of Dojo Representative:			

**Applicant's
Signature:**

Singed Date:

(↑ Need Applicant's Autograph)

(dd / Mmm. / yyyy)

*Write your name in CAPITAL LETTERS as you want it to appear on your diploma. Please add 'English' alphabet under your name, since the Aikikai cannot input other language letters such as Cyrillic letters, Umlaut and Arabic, etc.

-Successful 1st-dan applicants must become a member of the Aikikai Foundation by registering with this form.

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FORM-2

140903

***If you already have a Aikikai Membership Number, you don't need to fill in this form.
Please don't forget to fill your Aikikai Membership Number in FORM-1.**

AIKIKAI FOUNDATION
AIKIDO WORLD HEADQUARTERS
APPLICATION FORM FOR
ENROLLMENT IN AIKIKAI

会員番号/ID#
入会日/DoE

↑ Aikikai Use

Date: 09-mars-2016
(dd / Mmm. / yyyy)

Please Print or Type

Applicant's (First Name)		(Family Name)	
Name*:			
English alphabet			
Date of Birth:	Nationality:	Sex:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Address:			
Name of Organization or Group:			
Name of Dojo:			
Name of Dojo Representative:			

**Applicant's
Signature:**

Singed Date:

(↑ Need Applicant's Autograph)

(dd / Mmm. / yyyy)

*Write your name in CAPITAL LETTERS as you want it to appear on your diploma. Please add 'English' alphabet under your name, since the Aikikai cannot input other language letters such as Cyrillic letters, Umlaut and Arabic, etc.

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FORM-2

140903

***Successful 1st-dan examinee must apply Yudansha-book in this application form.**

For Aikikai Use

証書番号
有段者NO.

For Aikikai Use

会員番号/ID#
入会日/DoE

AIKIKAI FOUNDATION
AIKIDO WORLD HEADQUARTERS
APPLICATION FORM FOR
AIKIKAI INTERNATIONAL YUDANSHA BOOK

Date: 09-mars-2016

(dd / Mmm. / yyyy)

Please Print or Type

Applicant's (First Name) Name*:		(Family Name)	
English alphabet			
Date of Birth:	Nationality:	Sex:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Address:			
Name of Organization or Group:			
Name of Dojo:			
Name of Dojo Representative:			

*Write your name in CAPITAL LETTERS as you want it to appear on your Yudansha-book.

-Successful 1st-dan applicants must obtain an AIKIKAI INTERNATIONAL YUDANSHA BOOK by registering with this form.

-For reissuance of Yudansha Book, please use this form and provide your

Aikikai Membership No. _____ and/or Yudansha issue No. A - _____

-The Aikikai treats all information with the greatest care and in accordance with the laws on protection of personal information.

FORM-3

140903

***Successful 1st-dan examinee must apply Yudansha-book in this application form.**

For Aikikai Use

証書番号
有段者NO.

For Aikikai Use

会員番号/ID#
入会日/DoE

AIKIKAI FOUNDATION
AIKIDO WORLD HEADQUARTERS
APPLICATION FORM FOR
AIKIKAI INTERNATIONAL YUDANSHA BOOK

Date: 09-mars-2016

(dd / Mmm. / yyyy)

Please Print or Type

Applicant's (First Name) Name*:		(Family Name)	
English alphabet			
Date of Birth:	Nationality:	Sex:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Address:			
Name of Organization or Group:			
Name of Dojo:			
Name of Dojo Representative:			

*Write your name in CAPITAL LETTERS as you want it to appear on your Yudansha-book.

-Successful 1st-dan applicants must obtain an AIKIKAI INTERNATIONAL YUDANSHA BOOK by registering with this form.

-For reissuance of Yudansha Book, please use this form and provide your

Aikikai Membership No. _____ and/or Yudansha issue No. A - _____

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FORM-3

140903